

**Mansfield Municipal Electric Department
Minutes of Light Commissioners Meeting
April 19, 2017**

Present: Chairman Frank Delvecchio, Vice Chairman Michael Trowbridge, Clerk Steve Schoonveld, Commissioner Jess Aptowitz, Director Joseph Sollecito and Acting Town Manager John Stanbrook (joined meeting late)

The meeting was held at the Mansfield Town Hall Room 2 AB and called to order at 6:03PM. Chairman Delvecchio stated that this meeting is being televised and taped for future broadcast and asked if anyone in the audience was intending to record the meeting to please state their intentions. No one did so.

A complete copy of the Board packet containing all documents that are referenced in the minutes is on file at the Mansfield Municipal Electric Department office.

Citizens Comments: none

Motion: To approve the minutes of the March 20, 2017 Light Commissioners meeting (Aptowitz/Trowbridge) Passes 4/0

FY18 Operations Budget – Director Sollecito reviewed the operations budget and thanked many for their roles in creating the operating budget. Purchased power costs are substantially reduced by a \$2.3M flush of funds coming in August from MMWEC debt service for Seabrook Plant. 1.23% is a good profit position. Per regulations, MMED could collect up to 8% of plant value.

NexERA contract ends Dec '18. New hedging approach with new SHELL OIL contract replaces some of MMED's open position.

Transmission expenses goes up every year.

Operations Costs are up due to 3 year contracts with the linemen and 2 IBEW negotiated with settlements. Sollecito said that he was proud of how the contracts were negotiated - try to keep people comparable to what other municipal utilities pay. Similar meters and revenue numbers - a good metric. 9-10 utilities we compare to.

Questions:

Aptowitz - PILOT - same as last year? Sollecito said that the methodology is the same as last year but would verify the numbers are correct. Any new personnel? No

Trowbridge - no questions - some emails earlier

Schoonveld - none

DelVecchio- none

Sollecito discussed about the customer base. The Purchase Power Charges, the expenses,

Where does our power production come from? 46% from Seabrook, Hedged power may change

Forward capacity costs -

Ancillary Uplift costs

Shell Oil is filling in some of the open position by

Controllable Costs / Expenses

Salary increases and the two market adjustments dominate.

Schoonveld asked about the assumption of the 0.7% decrease in energy use. What is the impact on the budget if it is a 1.5% drop? Joe - we are insensitive to this assumption.

Commercial market we are in the bottom quarter. Residential market we are in bottom ten in terms of rates.

Motion: To accept the FY 18 budget as presented by Director Sollecito (Aptowitz/Trowbridge) Passes 4-0

FY18 Capital Budget - \$4.6 million in capital projects including the 2.7M for distributive generation project.

LED Roadway lighting is matched 50% by the states. Cobra heads being replaced. Crisper white light.

SCADA system cost - already have personnel responsible - the cost will be offset over time without the need for the third party monthly cost.

Questions by Commissioners:

Trowbridge - No questions

Schoonveld - Explain what item 28 is? Sollecito responded that \$232,000 is for MMED labor to managing these projects? It is a fixed estimate % of time to manage projects.

Aptowitz - landscaping at bird road substation. Joe: Joe and Mike met quite a few months ago to review. MMED trimmed down the weeds, planning to bring in a drip system. Question on an easement. Checking with Mike Ahern on that. Where would Lighted crosswalks be covered - more of a DPW question.

DelVecchio - no questions.

Motion: To approve the capital improvement plan for FY 2018. (Trowbridge/Aptowitz) Passes 4-0

Accepting cash payments at MMED office - Safety concerns in prior years required cash payments to no longer be accepted at the MMED office. Office reconstruction may allow to control who is coming in. Office renovations restrict customers so that they cannot roam throughout the office. Approved a security system for the front space, the storage space and the road. Two projects together make it a safe environment. Administrative aspect - deposits done by armored car service periodically. For customer convenience perspective. Would rather not take cash at the town hall

Acting Town Manager, John Stanbrook, joined the meeting.

Aptowitz - If John and Jackie are ok, then Jess is ok.

Trowbridge - Last few dinosaurs that use cash - how many people are we talking about. Obviously more work handling cash. Think we shouldn't change.

Schoonveld - Think we shouldn't change either.

DelVecchio- He's getting the sentiment that this isn't fully baked.

The Chair entertains a motion - none given.

Revised rate tariffs –

Motion: To formally approve rate schedule changes to 140, 141 and 142 and 145 as proposed which includes the revenue credit and in particular to 142, KVA demand based and in 145 the whole rate.

(Trowbridge/Schoonveld) Passes 4-0

Update on Distributive Generator project - As approved and authorized by the commissioners with the installation costs and the warrantee aspects, we are close to doing that. Working with them on the concrete pad inspection - going out to bid under MGL 39M. Planning Board meeting next Wednesday. Seeking approval. Trowbridge - any permits that you need to receive. Where are the noise level assessments being kept? Sollecito - We can do our own self-assessment, we believe that the unit will be at 60 DBA on one side and at 65 DBA on another at 50 feet. Had the preliminary conversation with CAT. Building department did give us a letter to approve the site.

MMED Garage (West Church Street) - Old garage stores the older trucks. Flooring is a concern over the structural integrity. Joe wants to have that tested. Some asbestos in that cellar. Contained but needs some remediation. Confident it will be taken care of.

APPA Reliability Award Recognition - MMED one of the top ones in the US. Because we have a great infrastructure, an excellent system, a great dedicated staff who responds quickly. MMED should take a bow.

Comments from Commissioners

Trowbridge - a great award they received. Most people feel very confident that power will be turned back on quickly.

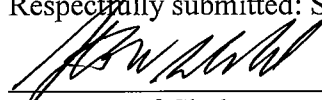
We did talk about the rates and the affected customers - mostly the large commercial customers. Now is the time to talk with them to determine how they can save money. Good practice is to have an assembly of them so that they can plan on how to save money. Wants to have a key account breakfast. Will invite commissioners and IDC. Top 50 commercial accounts. 25% of those who invite will come based on past experience.

Schoonveld - the staff are very proud of the award
Aptowitz - Echo colleagues
DelVecchio - ditto

Any Items Not Anticipated By the Chairman 48 Hours Prior to this Meeting
None

Motion: To adjourn at 6:56pm
(Aptowitz/Trowbridge) Passes 4/0

Respectfully submitted: Steve Schoonveld



Signature of Clerk



Date of Approval