



# *Mansfield Municipal Electric Department*

125 High Street, Unit 2; Mansfield, Massachusetts 02048

*Assistant Manager/ Director*

*Joseph M. Sollecito, Esq.*

**Attention: Mansfield Electric Commercial/Industrial Customer**

August 17, 2016

Dear Customer:

Due to extraordinary corporate credit card processing fees, Mansfield Municipal Electric Department (MMED) has implemented a policy effective October 01, 2016, to charge a 3.5% convenience fee on the value of all credit card transactions made by Commercial and Industrial rate customers.

Additionally, there are changes to the “types” of credit cards to be utilized. MasterCard, Discover and American Express will be accepted. However, Visa cards will no longer be processed for Commercial and Industrial rate accounts.

***Please note, this does not affect any payments processed using a bank account (EFT/ACH). These will continue to be processed FREE of charge.***

While I do apologize for any inconvenience this change may cause you, please know that these changes are necessary in order for us to keep our costs down and thus maintain Mansfield Electric’s position in providing very competitive electric rates.

Sincerely,

Joseph M. Sollecito, Esq.  
Director