

**Mansfield Municipal Electric Department  
Minutes of Light Commissioners Meeting  
June 6, 2018**

**Present:** Chairman Jess Aptowitz, Vice Chairman Neil Rhein, Clerk Frank Delvecchio, Commissioner Steve Schoonveld, Commissioner Michael Trowbridge, General Manager Joseph Sollecito and Financial Assistant Jacqueline Lee

The meeting was held at the Mansfield Town Hall Room 3AB and called to order at 6:00 PM followed by the Pledge of Allegiance. Chairman Aptowitz stated that this meeting is being televised and taped for future broadcast and asked if anyone in the audience was intending to record the meeting to please state their intentions. No one did so.

A complete copy of the Board packet containing all documents that are referenced in the minutes is on file at the Mansfield Municipal Electric Department office.

**Citizens Comments-** none

**Motion: To approve the minutes from the April 30, 2018 Light Commissioners meeting (Schoonveld/Delvecchio) Passes 5/0**

**April 2018 Financial Statements-** Manager Sollecito reviewed the financial statements from April 2018. The net operating income year-to-date through April is \$854,213 and the non-operating expense is \$16,975. The generation charge receivable is \$728,859 and MMED's cash position is \$13,809,328. The residential customers were given back revenue credits totaling \$1,077,575 while the non-residential customers received \$939,369. Manager Sollecito said that these revenue credits are right on target. He reported that energy sales for the month of April 2018 were down 6.1% from April 2017 and said that these fluctuations are mainly weather related. He also said that the depreciation rate will be reduced from 5% to 3% in July 2018.

**Annual Rate Review-** Manager Sollecito stated that the Board approved the FY19 budget that he previously presented to them and that the next step is planning for the fiscal year. He also noted that everything that was about to be presented about the annual rate review had been reviewed with MMED staff.

Mayhew Seavey from PLM who also reviewed the rate structure was at the meeting to talk about his findings. He said he performed this review to determine if any adjustments were going to be necessary. As he believes there would be a slight overcollection, he is recommending adjustments to both the Purchased Power Cost Adjustment (PPCA) and the Revenue Credit Factors. He explained that an overcollection is carried as a liability so the only way to get it off the books is to give it back. The recommendation is a decrease in the PPCA (charge) as well as a decrease in the Revenue Credit Factors (credit) and these will basically offset each other.

Chairman Aptowitz asked Mr. Seavey how MMED looks financially compared to other municipal light departments. Mr. Seavey said MMED is ahead of the curve but their reserves are on the low side.

**Motion: To accept the proposed adjustment to the Purchased Power Cost Adjustment (PPCA) of a \$0.0022 decrease as well as a \$0.0025 decrease of the Residential Revenue Credit Factor and a \$0.00012 decrease of the Non-Residential Revenue Credit Factor (Delvecchio/Trowbridge) Passes 5/0**

**MMWEC Presentation-** Manager Sollecito stated that MMWEC does a wonderful job of managing MMED's power portfolio. Ron DeCurzio and Matthew Ide were on hand to give an overview of services provided by MMWEC. Mr. DeCurzio explained that MMWEC is one of approximately 40 joint action agencies which were formed in the 1970's mainly because you couldn't buy wholesale power at that time. MMWEC has become a full service joint action agency providing a variety of services for municipal utilities in Massachusetts.

Matt Ide said that they are MMED's representatives in the wholesale market. He explained that every day they have to forecast the load that Mansfield will use and what they will need to procure in the wholesale market that day. A lot of data and analysis is put into this forecast and it is a requirement of ISO that it be done every day. He said that Mansfield has a very stable portfolio and pointed out that what they do would be a burden for an individual light department to take on themselves.

Mr. Ide discussed forecasting the peak and time of day then alerting MMED so they can attempt to lower their transmission costs. He talked about emerging technologies for keeping rates low and said that MMWEC staff is always looking for these opportunities. They are also seeing more light departments investing in this technology for forecasting.

Mr. Ide then spoke about solar options. He said that the current solar incentive program, SREC II, will be ending in August 2018 and the replacement program is only for investor owned utilities. He also said that MMWEC has been working with DOER on an incentive program for municipals and believes they are very close to an agreement.

**Request for Public Lighting Improvements-** Manager Sollecito told the Board that he has been involved with several meetings regarding a public lighting improvement project for North Main Street next to the Mansfield Bank and also Old Colony Way from North Main Street to Court Street. He said to do this project right will be at a very great cost and MMED is being asked to help fund it. He also said this is a well designed project and MMED would be moving some overhead services which is the cause of the labor cost.

Town Manager Kevin Dumas further explained the proposal. He said he would like to continue the existing theme with the lights and that Manager Sollecito has offered to help. Town Manager Dumas reviewed the design with the Board, pointing out there would be additional parking spaces as well as the lighting. He also noted that Manager Sollecito and the Light Department staff helped by doing a light study.

Clerk Delvecchio questioned whether Town Manager Dumas was looking for a vote this evening and wanted to make sure that it didn't mean they were agreeing to every aspect of the

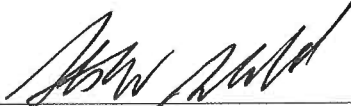
project. Town Manager Dumas said he was looking for a vote to be taken on this one aspect of the project.


Chairman Aptowitz questioned how this would be handled from an accounting standpoint and wondered if it would be an additional PILOT amount. Manager Sollecito answered it would not be part of the PILOT and the cost to purchase and install these light fixtures will take away from the projected 'Rate of Return' for FY2019. Town Manager Dumas said it would be another budget line item for MMED.

**Motion: To approve the Town's request for MMED to fund the relocation of power facilities and installation of new public way lighting for the municipal parking lot on North Main Street at an estimated cost of \$54,513.82 as well as Old Colony Way from Shawmut Avenue to Court Street at an estimated cost of \$102,097.41.  
(Trowbridge/Delvecchio) Passes 5/0**

**Motion: To adjourn at 7:10pm  
(Trowbridge/Rhein) Passes 5/0**

Respectfully submitted: Jacqueline Lee

  
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Signature of Clerk

  
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Date of Approval