

**Mansfield Municipal Electric Department
Light Commissioners Meeting Minutes
January 2, 2019**

Present: Chairman Jess Aptowitz, Vice Chairman; Neil Rhein, Clerk; Steve Schoonveld, Commissioner; Frank Delvecchio, Commissioner; and Michael Trowbridge Commissioner

Also Present: Joseph Sollecito, General Manager MMED

Mr. Aptowitz called the meeting to order at 5:00PM.

Mr. Neil Rhein was not present at the start of the meeting and arrived at 5:02PM

1. Citizen Comments

There were no citizens present for comments.

2. Review and approve Board Minutes of October 29, 2018

Motion: To approve the Board Minutes of October 29, 2018. (Schoonveld/Trowbridge) **Passes 4:0**

3. General Manager's Report

- **Discuss DOER Residential Solar Rebate Program**

Mr. Sollecito presented information on the DOER Residential Solar Rebate Program and the Light Commissioners asked questions about the program, customer eligibility and whether it is beneficial for residential customers because the rates for electricity in Mansfield are so low.

Motion: To authorize the General Manager to allocate \$60,000 to participate in the Mass. Department of Energy Resources (Mass. DOER) Commonwealth SMART solar incentive rebate program for residential customers through Massachusetts Municipal Wholesale Electric Company (MMWEC). (DelVecchio/Trowbridge) **Passes 5:0**

- **Discuss recommendation for Student Co-Op**

Mr. Sollecito stated that he was looking to have an Engineering co-op student who would be paid \$17-\$21 an hour. The person would work to help implement MPOWER the Outage Management database as well as scanning the paper and mylar maps to preserve them. The Commissioners had a few questions and asked for one change to the job description. Mr. Sollecito also confirmed he had already spoken with the unions in regards to this position and it was not an issue with them.

Motion: To approve the job description as presented with the removal about the number of hours needed for concentration. (Schoonveld/Trowbridge) **Passes 5:0**

- **Recommendation and possible vote to approve the awarding of the bid for "Substation Power Transformers at Gilbert Street Substation"**

Mr. Sollecito recommended the Commissions award the contract to Virginia Transformer for the Gilbert Street Substation for a total cost of \$1,178,594 which includes a five year extended warranty.

Motion: To approve the awarding of the bid for substation power transformers at Gilbert Street Substation to Virginia Transformer. (Trowbridge/DelVecchio) **Passes 5:0**

- **Review of financial results for the month of November 2018**

Mr. Sollecito presented the financials for the month of November. He noted that the November Net Income figure was adjusted because of the FY19 under-collection of Generation Charge revenues as well as under charges from ISO New England for the months of June and July which were later billed in December.

Chairman Aptowitz asked for a reconciliation of the balance sheet because the assets and liabilities do not agree.

4. Comments from the Commissioners

Mr. Schoonveld was the only Commissioner with a comment. He stated that two months of revenue of cash on hand was too much.

5. Any Items Not Anticipated By the Chairman 48 Hours Prior to this Meeting

There were no items.

6. Vote to enter into Executive Session for the following reasons and to not return to open session

- Pursuant to M.G.L. Ch. 164, Section 47D and M.G.L. Ch. 30A, Section 21, Exemption 3, to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.
- Pursuant to M.G.L. Ch. 164, Section 47D and M.G.L. Ch. 30A, Section 21, Exemption 6, to consider the purchase, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.
- To consider and approve Executive Session minutes of February 28, 2018 meeting, where Exemption 2 was declared.
- To consider and approve Executive Session minutes of April 2, 2018, where Exemption 10 was declared.
- To consider and approve Executive Session minutes of April 30, 2018 meeting, where Exemption 10 was declared.

Motion: To enter into executive session and not return to open session at 5:40PM. (DelVecchio/Trowbridge)
Passes 5:0

Roll Call Vote:

- Mr. Rhein - Aye
- Mr. Trowbridge - Aye
- Mr. Schoonveld - Aye
- Mr. DelVecchio - Aye
- Mr. Aptowitz – Aye



Clerk Signature



Date

Minutes Prepared by Carrie Champagne